

**SCHOOL DISTRICT OF WAUZEKA-STEUBEN**

**INCLEMENT WEATHER EMERGENCY SCHOOL CLOSING PROCEDURES**

1. If weather conditions are questionable, no bus drivers will start the bus route for pickup of students before regular starting time.
2. If any doubt of road conditions exists, a bus driver will, at no time, take the responsibility of starting for student pickup.
3. Bus drivers should use tire chains before starting the route if conditions warrant them, or utilize them along the route if conditions become slippery.
4. It shall be the responsibility of the Administrator, or his/her designee, to check road and weather conditions with the sheriff's department, and the highway department. These checks will be made prior to bus departure time and drivers will be advised if there is a hold or cancellation situation.
5. Hold situations will be on a one (1) and two (2) basis. Drivers will be contacted at the end of these periods. Announcements of delays in the start of school or cancellation will be made on the following Prairie du Chien: WPRE-AM 980 or WQPC-FM 94.3, Elkader: KCTN-FM 100, Viroqua: WVRQ-AM 1360/FM 102.3, LaCrosse: WIZM-AM-1410/FM 93.3, Dubuque: KDTH-AM 1370/KATS-FM 92.9, Lancaster: WJTY-FM 88.1, Lancaster: WAXL/WGLR-FM 97.7/AM 1280, Platteville: WPVL-AM 1590/FM 107.1, Richland Center: WRCO-AM 1450/FM 100.9, Madison: WKOW-TV Ch. 27, Madison: WISC-TV, LaCrosse: WXOW-TV Ch. 19. These will commence at 6:00 a.m. and continue throughout the morning hours. All students and staff will be notified through Skylert system notifications.
6. School closing for road or weather conditions when school is already in session will be announced on the same stations in order that the parent(s)/legal guardian(s) may be prepared for the early arrival of their children. Every attempt will be made to announce early dismissal by 12:30 p.m.
7. In the event that school is closed due to inclement weather, all school activities will also be canceled/postponed. Administrator discretion may be exercised if there is a substantial change in weather conditions during the day. If a parent chooses to not have their child participate, there will not be a consequence.
8. Drivers, upon finding the roads becoming impassable, will seek shelter at the first opportunity or return to school. Shelter for stranded children will be provided by school, either in the school or homes.

9. Any driver approaching an area where there is a question about the safety of students should not attempt travel in the questionable area. These include hills, roads off the main highway, doubtful turnabouts, etc.
  
10. Any parent(s)/legal guardian(s) or interested person with knowledge of any hazardous conditions due to weather should contact the school at 875-5311.

**Adoption Date:** 11/17/1975

**Date Revised:** 12/18/1989; 11/10/2014; 2/20/2023

**Date Reviewed:**